# Leesburg Police Department Annual Report 2011

115 E. Magnolia Street • Leesburg, FL 34748 • Tel (352) 728-9860 • Fax (352) 365-1026 •

"ENHANCING THE QUALITY OF LIFE WITHIN COMMUNITY"

WILLIAM J. CHRISMAN

CHIEF OF POLICE www.LeesburgPolice.com



# **Table of Contents**

Comments from the Chief	2
Fallen Officers	3
Mission Statement	4
Budget	5
Personnel	6
Employee Awards	7
Officer of the Year	8
Crimes and Arrests	9
Calls for Service	10
Part One Crimes	11
Violent Crimes	12
Property Crimes	13
Criminal Arrests	14
Specific Non-Criminal Enforcement	15
Crashes and Traffic Citations	16
DUI Arrests	17
Patrol Division	18
Motor Squad	19
Street Crimes and Vice/Narcotics Unit	20
SWAT Operations	21
SWAT Roundup	
Training	
Canine Unit	22
Training	
History of Detection Dogs	
Canine Deployment	23
Criminal Investigations	24
News Events in Review	25
Support Services Division	26
Community Services	26
Events and Partnerships	27
Junior Athletic Games	28
Bicycle Giveaway and Food Drive	28
Citizens on Patrol	29
Crossing Guards	29
Communications Section	30
History	30
Records Section	31
Code Enforcement	32
Education and Training	34
Code of Ethics	35



#### OFFICE OF THE CHIEF OF POLICE

WILLIAM J. CHRISMAN

#### 2011 COMMENTS FROM THE CHIEF

It is my honor to present to you the 2011 Annual Report for the Leesburg Police Department. Please take a few moments to review the information contained herein and reflect on the efforts made by our staff to provide quality law enforcement services to the citizens of Leesburg.

The men and women of the Leesburg Police Department continued to demonstrate their commitment to excellence and self-sacrifice in 2011. Most of our employees consistently went "above and beyond" the call of duty as they focused their efforts on public safety and customer service. In a time when we have been called upon to do much more with considerably less, our dedicated team members stepped up and overcame numerous challenges.

Overall, Part I crime decreased by a modest 3% in 2011. However, this marks the third year in a row that serious crimes have experienced an overall reduction in Leesburg. It is also the fourth year in a row that Burglary has been reduced. In fact, Burglary is at its lowest reported number in more than 10 years. This is continued good news for our residents and businesses alike.

While I believe much of the positive information contained in this positive report can be directly attributed to the work of our fine employees, I would be remiss if I did not also give thanks to the members of our Citizens on Patrol program who volunteered countless hours to help keep our community safe. With growing community support, we are working together to enhance the quality of life in Leesburg!

It continues to be my privilege to serve with the men and women of the Leesburg Police Department. I am proud of all their hard work and look forward to the challenges that lay ahead. Thank you!

Chief William J. Chrisman

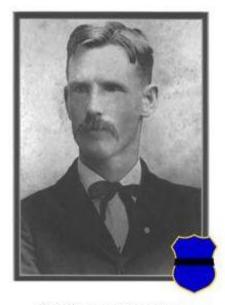


Officer Jesse F. Beerbower Leesburg Police Department Leesburg, Florida Fallen: February 13th, 1944

Officer Beerbower was fatally injured after being shot six times, with a .38 caliber revolver by a suspect being arrested for Disorderly Conduct. Officer Beerbower was the second law enforcement officer to give his life "In the Line of Duty" in Leesburg, Florida.

# FALLEN OFFICERS





Chief James Lee Hux Leesburg Police Department Leesburg, Florida Fallen: February 13th, 1924

Chief Hux, the first Police Chief for the City of Leesburg, Florida, was fatally injured while attempting to locate a second suspect near an illegal still operation.

Chief Hux was shot with a shotgun, on the rear portion of his head, by the sixteen year old suspect.

Chief Hux was the first law enforcment officer to give his life "In the Line of Duty" in Lake County, Florida.



# **MISSION**

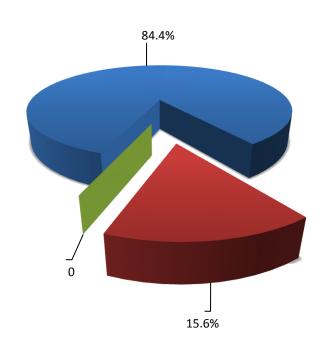
# "To Enhance the Quality Of Life within Our Community"

We accomplish this by:

Preserving peace and maintaining order.

- Enforcing the law.
- Protecting life and property.
- Reducing the fear of crime by preventative and direct control techniques, increasing public awareness to eliminate opportunities of criminal activity, protecting individual rights as guaranteed in the United States Constitution, and providing for additional community service needs.

# FISCAL BUDGET 2011/2012



Personal Services
\$6,657,628

Operating Expenses
\$1,217,768

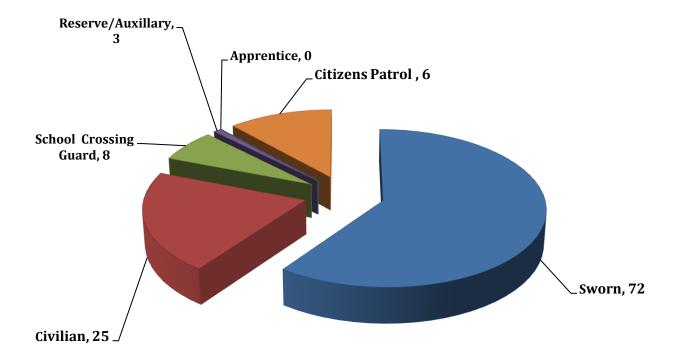
Capital Outlay
\$0

TOTAL
\$7,875,396

- Personal Services
- Operating Expenses
- Capital Outlay

2010/2011 Budget Personnel \$6,352,949 Operating \$1,149,576

# **AUTHORIZED PERSONNEL**



113 Employees

# 2011 Monthly Employee Awards

Month	Police Officer	Support Services
January	Gerald Chidsey	Julie Willette
February	Shannon Walsh	Doranna Hout
March	Gustavo Escalante	Lisa Campbell
April	Eric Green	Lisa Carter
May	Gerald Chidsey	Lynn Kendall
June	Gustavo Escalante	Nicie Allen Parks
July	Gustavo Escalante	Evans Hester
August	Ricardo Duenas	Sabrina Ruiz
September	Michael Howard	Lisa Campbell
October	Gustavo Escalante	Doranna Hout
November	Chris Martin	Lisa Campbell
December	Kyle Moore	Raymond Johnston

# 2011 OFFICER OF THE YEAR ANDREW ENSMINGER



Leesburg Police Department

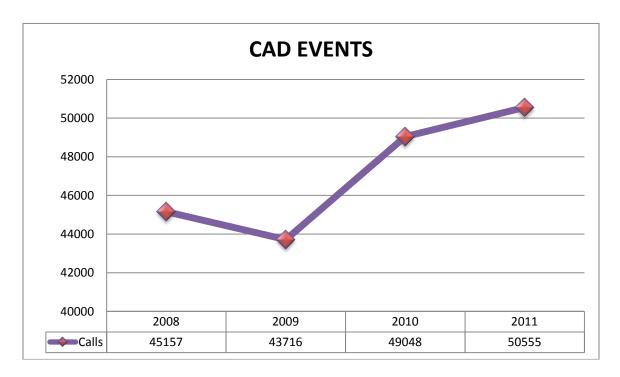
Andrew Ensminger began life in Ontario, Canada. He moved to the United States when he was just six years old. After graduating high school in Key West, Andy began working with the Monroe County Sheriff's Office. He held several positions including Narcotics Detective, Traffic and DUI Enforcement Officer, and Infectious Control Officer as well as an active member of the MCSO SWAT team. Before leaving MCSO, Andy was promoted to the rank of Sergeant where he loyally served his community as a patrol supervisor.

In December of 2008, Andrew Ensminger decided to relocate to central Florida and applied with the Leesburg Police Department. He began work in January of 2009. He immediately set two goals for himself. First, he wanted to become a member of the elite Leesburg SWAT team. And secondly, he wanted to again serve as a narcotics officer. In short order, Andy had accomplished both of these goals.

Since his employment with Leesburg, Officer Ensminger has consistently demonstrated a high degree of professionalism and excellence. He has exceeded the expectations of his supervisors, and maybe even more importantly, his coworkers.

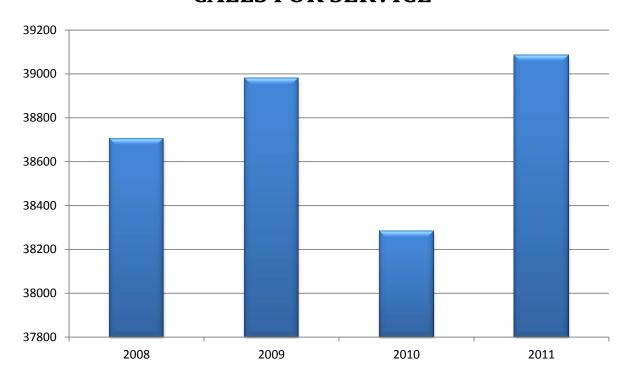
# **REPORTED CRIMES AND ARRESTS**

### **Calls for Service**



Year	CAD Events	% Change
2008	45,157	-15%
2009	43,176	- 4%
2010	49,048	14%
2011	50.555	3%

### **CALLS FOR SERVICE**

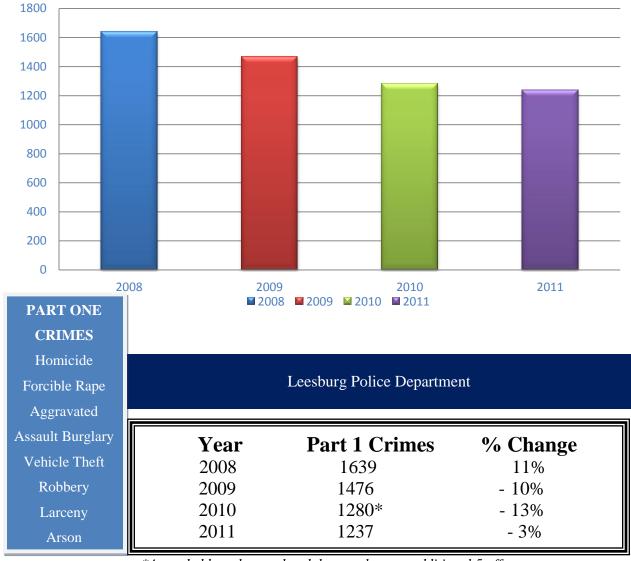


#### Leesburg Police Department

Year 2008	Number calls 38706	% Change %
2009	38981	01%
2010	38284	- 02%
2011	39087	2%

Calls for service is defined as, police related activates where an officer actually provides some sort of service to the public whether self-initiated or in response to a call for assistance.

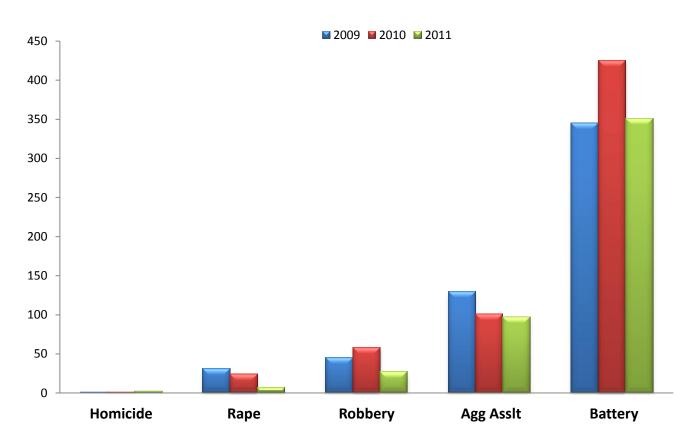
#### **PART ONE CRIMES**



\*Amended based on updated data to show an additional 5 offenses.

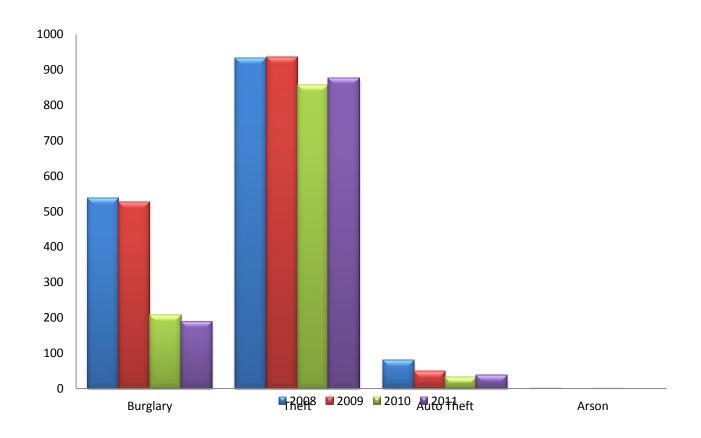
The Uniform Crime Reports are published by the United States Department of Justice Federal Bureau of Investigation (FBI) Uniform Crime Reporting (UCR) Program. The UCR Program is a nationwide, cooperative statistical effort of over 18,000 city, university and college, county, state, tribal, federal, and other law enforcement agencies who voluntarily report data on crimes brought to their attention. Since 1930, the FBI has administered the UCR Program. The program's primary objective is to generate reliable information for use in law enforcement administration, operation, and management. However, over the years, UCR data have become one of the country's leading social indicators. Criminologists, sociologists, legislators, municipal planners, the media, and other students of criminal justice use the data for varied research and planning purposes

### **VIOLENT CRIMES**



Violent Crimes	2009	2010	2011	%Change
Homicide	1	1	2	100%
Forcible Rape	31	24	7	- 71%
Robbery	45	58	27	- 53%
Aggravated Battery	130	101	97	- 4%
Battery	345	425	351	- 17%

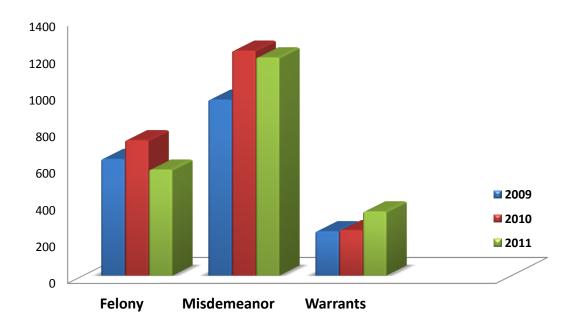
## **PROPERTY CRIMES**



Property Crime	2009	2010	2011	% Change
Burglary	273	207	190	- 8%
Theft	936	856	876	2%
Auto Theft	48	32	38	19%
Property Crime Burglary Theft Auto Theft Arson		1	0	100%

### **CRIMINAL ARRESTS**

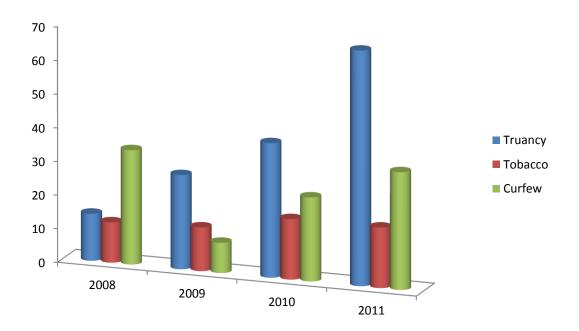
The reported crime and arrest statistics shown have been compiled from the Police Department computer system for a yearly comparison. Arrest statistics indicate the number of persons arrested, not the number of individual charges made. Some defendants have been charged with more than one crime.



Arrests Types Felony Arrests Misdemeanor Arrests Warrant Arrests	2009	2010	2011	% Change
Felony Arrests	637	739	579	- 22%
Misdemeanor Arrests	960	1227	1190	- 3%
Warrant Arrests	243	249	315	27%

# **Specific Non-Criminal Enforcement**

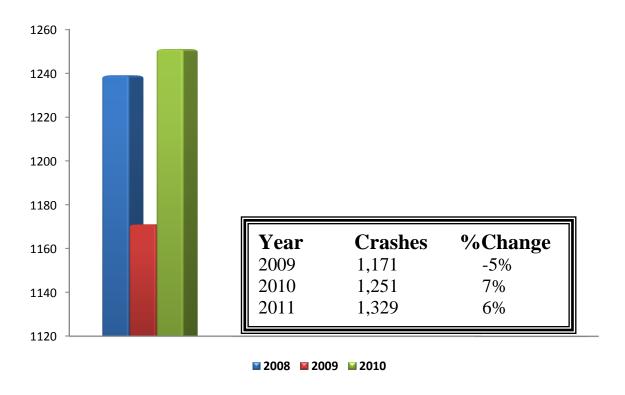
The specific cases indicated below are selectively enforced and specifically tracked in response to citizen concerns expressed to department personnel regarding these violations.



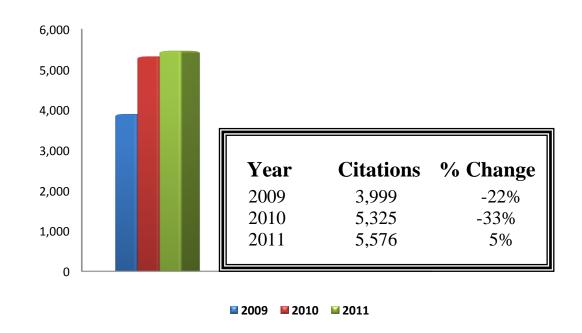
	2009	2010	2011	% Change
Truancy Cases	28	40	70	75%
Tobacco Citations	13	37*	18	- 51%
Curfew Violations	9	25	35	40%

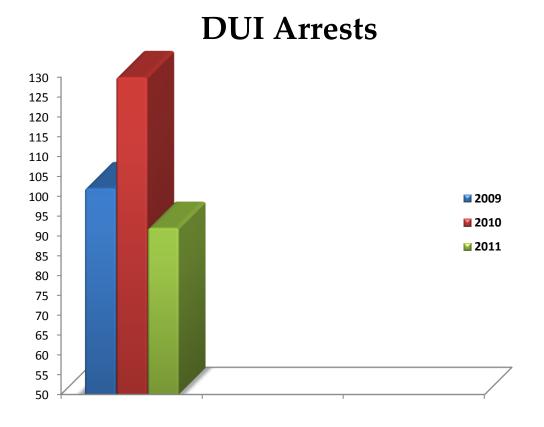
<sup>\*</sup>Amended based on updated data to show 8 less that the previous report.

# **Crashes**



# **Traffic Citations**





#### Leesburg Police Department

Year	DUI Arrests	% Change
2009	102	- 24%
2010	136*	33%
2011	117	- 14%

<sup>\*</sup>Adjusted from last year report to reflect an additional 32arrests.

# Blood Alcohol Concentration of .08 is associated with the beginning of impairment

#### .08 D.U.I. LIMIT

# **Patrol Division**

"The Backbone of the Department"



The Patrol Division is the backbone of the department. The division is compromised of four patrol teams, specialized units and an Administration Section. Each of the four patrol teams is directed by a sergeant with the assistance of a working corporal along with eight officers. The Administration Section is compromised of a major, the Division Commander, a captain, the Special Operations Commander, and two lieutenants, serving as Night Watch Commanders.

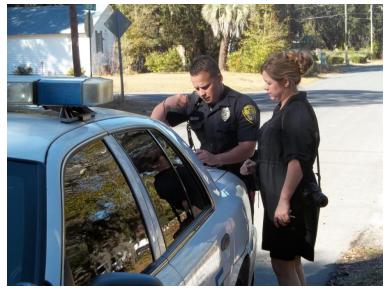
To better handle the unique

demands on modern-day law enforcement, the Patrol Division is enhanced by several specialized units. They consist of the Motor Unit, S.W.A.T. Team, Canine (K-9) Unit, Street Crimes Unit, and the Vice/Narcotics Unit.

The Patrol Division is tasked with responding to emergency calls for assistance, detection and

prevention of crime, traffic crash investigations, traffic enforcement, business checks, and proactive neighborhood patrols. The Patrol Division helps prevent crime and provides a visible presence to the public, instilling confidence and security within the community. Its officers are the first responders who take charge of situations that require immediate action to resolve or mitigate safety issues or concerns.

In 2011 the Patrol Division continued its problem oriented



policing style utilizing varied intelligence lead responses to crime trends within the Leesburg Community. Our community partnerships, flexibility, and use of intelligence data remain vital to the Patrol Division's relentless crime fighting activities.

#### **Motor Squad**

In 2011, the Motor
Unit is made up of one
sergeant and three
police officers who
were specifically
assigned to work
selective traffic
enforcement and
investigate traffic
crashes. The Motor
Unit currently has two
2011 HarleyDavidsons
motorcycles. The
police motorcycles



provide the motor officer better mobility quicker responses in congested areas. To enhance their patrol enforcement activities, the officers also utilize an unmarked Chevrolet Tahoe, which allow a semi-covert approach to responding to complaints in residential areas as well as enforcement targeting aggressive drivers on the highways.

During 2011, the Leesburg Police Department investigated 1332 traffic crashes. Of these traffic crashes, the Motor Unit investigated approximately 58 percent of them. Additionally, the police



Investigations and Traffic Crash Reconstruction courses.

department issued 5576 uniform traffic citations with the Motor Unit issuing approximately 31 percent of the total. The department issued 932 written warnings with the Motor Unit issuing approximately 18 percent.

The motor officers have been specially trained in the science of Traffic Homicide Investigations. During 2011, the unit investigated three traffic fatalities and conducted three preliminary traffic homicide investigations. One of the officers attended advanced Traffic Homicide

The police department's mission statement is deeply rooted in the members' motor squad, which is demonstrated in motorcycle related projects throughout the year. The unit participated in Bikefest and Cops & Kids Day during 2011.

#### Street Crimes Unit and Vice/Narcotics Unit



For most of 2011 the Street Crimes and Vice/Narcotics Unit was combined in an effort to better target specific

community problems.
The Unit(s) focussed on crimes stemming from and directly related to the illicit narcotics sales and distribution occuring in the City of Leesburg.
Officers also worked closely with the Drug Enforcement
Administration (DEA) and

Lake County Sheriff's Office Special Investigations Bureau to go after suppliers bringing the illegal drugs into the City.

Two major multi-jurisdictional operations led to the arrest of



over one hundred

and fifty of the areas drug dealers and suppliers. Hundreds of investigative hours were invested with a substantially positive end result. Between Operation Double Nickel in 2010 and the current operations, the illicit narcotics trade in Leesburg has been dealt a significant blow.

After an increase in violent crimes, to include multiple armed robberies, shootings, and a homicide, the Special Operations Division created a task force to address the problems. This

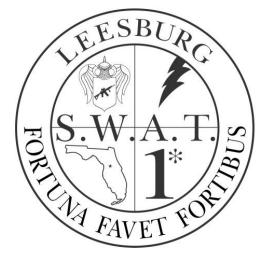
was mission specific, lasting a total of seven weeks, resulting in nearly 700 self initiated calls and 344 calls for service related to task force operations. In addition to gaining valuable information there were a total of 58 incident reports, 11 supplemental reports, 48 arrests, 40 citations, 12 trespass warnings and 72 field contacts generated. The most noticeable positive impact of this task force was a significant reduction in overall crime throughout the City.



#### S.W.A.T. Operations

During 2011, the Leesburg Police Department S.W.A.T. Team was deployed on numerous occasions to address high risk incidents within the City. S.W.A.T. Team members conducted

multiple tactical apprehension operations specifically targeting Leesburg's most violent felons, including homicide suspects. One such mission included assisting the Criminal Investigations Division with the service of a high risk warrant on a boarding house involving multiple sexual batteries. The S.W.A.T. Team also assisted the Lake County Sheriff's Office with two large scale multijurisdictional operations. These joint efforts targeted over one hundred and fifty of Leesburg's and Lake County's most wanted drug dealers. During these operations, the Team served five high risk search warrants, resulting in the apprehension of wanted felons and seizures of illegal drugs, guns, money, and property.



#### S.W.A.T Roundup 2011



Once again the Leesburg Police Department S.W.A.T. Team traveled to Orlando, to compete in the annual S.W.A. T. Round-Up competition. It marked the 17th year of competing for the Leesburg Police Department. Fifty nine (59) teams from around the world competed, including numerous international teams from as far away as Russia. The team also attended over 72 hours of required educational classes while at the competition. This year the S.W.A.T. Team was able to raise most of the funds to pay for the associated costs for the training and competition. Several new team members were added to the team in 2011 and were able to attend this world class training and networking opportunity.

S.W.A.T. Training

The S.W.A.T. Team conducted over 1000 hours of in-service S.W.A.T. training this year. This training included, but was not limited to hostage rescue, waterborne operations, woodland operations, dynamic building entries, vehicle assaults, firearms training, rappelling, and physical fitness testing.

The first SWAT mission occurred on Dec. 9, 1969. Tactical officers served search warrants for illegal weapons at the Black Panther Headquarters in Los Angeles. The Panthers resisted, and a four-hour battle between 40 SWAT members and the rebel group ensued. Three officers and three Panther operatives were wounded in the action

#### **Canine Unit**

The Leesburg Police Department Canine Unit consists of three K-9 teams. Each team is comprised of a dog (either Labrador Retreiver of German Shepherd) and a handler. All dogs are trained in narcotic detection, tracking, and evidence recovery. The newest addition to the LPD K-9 Unit is a three year old exhuberant yellow lab named Rex. Since his graduation from Narcotics Detection Training, he has proven to be a solid asset to the Unit.



#### **Canine Training**



Our Canine Unit generally trains locally mostly within the city; however, the unit does train occasionally with other departments as well. Some of those departments are the Lake County Sheriff's Office K9 Unit, the City of Eustis, and the City of Mount Dora K9 units. The lead instructor for the Leesburg Police Department is Senior Officer Kenneth Lane. Senior Officer Lane is a CJSTC certified K-9 Team Instructor. Training sessions include all aspects of the team's capabilities as well as "real world" scenarios to evaluate proficiency. During 2011, the unit conducted 735 hours of documented training.

#### History of Detector Dog K9 Units

ASDA- Detection Dog Manual

The most remarkable aspect of the canine sense of smell is their ability to discriminate between complex mixtures of odors. Although dogs can detect odorants in quantities far lower than we can, it is the accuracy with which they can discriminate among odors that is the primary quality making them invaluable for odor detection.

To illustrate this concept, also called "odor layering," consider this scenario: If you go into a kitchen where someone is cooking chili, you can smell chili. If a dog goes into the kitchen, it can smell the hamburger, the beans, the tomatoes, the garlic, each of the seasonings, and so on. The dog can separate each element of the chili into an individual layer or component of odorant. Basically, if an odor is there, the dog can smell it. This is why odors cannot be effectively masked from detection by the canine nose simply by attempting to disguise them with stronger odors. Because dogs can detect minute quantities of odorants, and because they are considerably more capable of discriminating between the individual molecular combinations that identify odorants, attempts to "fool" detector dogs by packaging prohibited fruit or meat with other strong-smelling items are usually unsuccessful.

# **Canine Deployments**



#### General

Tracks	6
Evidence Searches	1
Arrests	189

#### **Property Seizures**

Vehicles	8
Approximate Value	\$40,000

#### **Narcotic Deployments**

#### Searches

Vehicles	461
Schools	1
Articles	1

#### Seizures

<b>Approximate Street Value</b>	\$16,632
Prescription	1333 Pills
Meth	2.2 gms
Cocaine	13.11 gms
Cannabis	331.6 gms

### Training

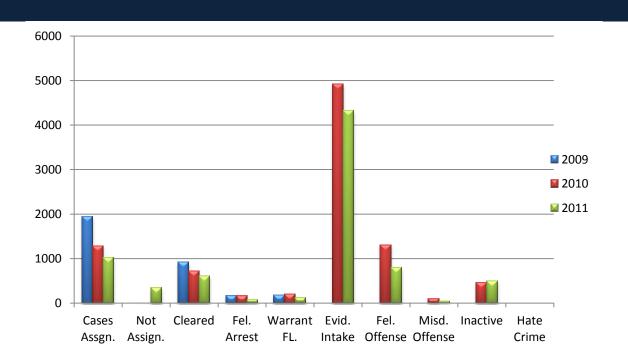
Public demos	7 hours
Training	790 hours

# **Criminal Investigations Division**

The Criminal Investigations Division is responsible for all felony investigations and all evidence collected by the patrol officers and detectives. In addition to felony investigations, the division also investigates missing persons, domestic batteries, and child and elder abuse cases.

The division consists of an evidence technician, seven detectives, a corporal, a sergeant, and a captain. The division investigates an average of 85 incidents each month. Approximately 799 felony cases were assigned for investigation during the year. Two homicides culminated in the arrest of several offenders. Also, the division received a total of 4,317 items which were processed through the evidence control room.

	CID			
	2009	2010	2011	%Change
Cases Assigned	1,942	1,285	1,020	- 20%
Felony		1,306	799	- 30%
Misdemeanor			67	%
Cases Not Assigned			340	%
Cases Cleared	923	723	601	- 17%
Felony Arrests	177	167	75	- 55%
Arrests Warrants Filed with SAO	184	207	124	- 40%
Property/Evidence Submissions		4,919	4,317	- 12%
Property Value Recovered		\$401,846	\$145,763	- 64%
Misdemeanor Arrests		104	42	- 60%
Inactive Cases		468	493	5%
Hate Crimes		0	0	%



#### **News Events in Review**

Woman shot during ATM robbery

Auto parts store robbed

BB&T heist marks 8 bank robberies this year



Second suspect charged in Elks Club shootings

**Shootout** 

Woman shot during ATM robbery

Drug suspects fire at police

Teens indicted for murder

Teacher caught with teen -- again

Woman bilks elderly man out of \$10k



Suspect arrested after shooting at police

Man found beaten to death in yard

Man charged in double shooting



Business clerk charged with fraud

Elderly man stalked boy



# **Support Services Division**

The Support Services Division has the mission of performing support activities for Patrol and the Criminal Investigations Divisions. The division consists of the Community Services Section, Communications, Records, and Code Enforcement.

#### **Community Services**

The Community Services Section conducted over seventy presentations to local churches, civic groups, and community action groups within the Leesburg area for 2011. The presentations included crime prevention, personal safety, neighborhood watch, drug education, child safety, and school safety.

The Community Services Section continues to work with the established neighborhood watch groups within our community. By networking with a variety of



community groups, the unit has helped keep the public informed about topics of interest such as current city events, crime trends, home and personal safety, plus information about internet fraud/scams. The sergeant is also responsible for setting up and maintaining neighborhood watch groups in our communities.



"Building Strong Community Partnerships"





Annual Christmas Bicycle Giveaway



#### **Serving the Youth in Our Community**

#### The following programs and affiliations were continued during the 2011 calendar year:

- Fingerprinting Citizens
- Leadership of Lake County Media Day
- Junior Achievement
- Black Heritage Festival
- Participation in the MLK Community Celebrations
- Leesburg Chamber of Commerce
- Participated in the Downtown Leesburg Halloween & Christmas Programs

- Christmas Bicycle Giveaway
- "Knitters for Kids"
- "If I Were a Thief"
- Junior Athletic Games (JAG)
- Safety Expo
- Alzheimer's & Dementia Registry
- Safety talks & tours of local Cub Scout Packs
- Career Day

- Neighborhood Watch Program
- Crime prevention presentations for local businesses
- Presentations to the Lake County Senior Center on elderly fraud
- Presentations on Internet safety for teenagers
- Bank robbery prevention classes for local banks.
- Senior Expo
- Parenting Awareness Training (Drug & Gang education)

#### **Junior Athletic Games**



The Community Services Section held its annual Junior Athletic Games (JAG) in April of 2011 at the Leesburg High School football field. This unique program gives the area's elementary school students a chance to compete in seven different events. The students participated in the following events: football throw, soccer ball kick, 50 yard dash, 400 yard relay, softball throw, long jump, 100 yard dash, and the award ceremony.

The students were taught principles of good sportsmanship and given the opportunity to apply them in friendly

competition. Students placing 1<sup>st</sup>, 2<sup>nd</sup>, and 3<sup>rd</sup> received medals for their accomplishments with the remaining receiving a letter of participation in recognition of their effort. The department



also gave each competitor a t-shirt to commemorate their involvement in the event, which many have come to view

as instrumental to helping mold strong bodies, minds, and build esteem, while exemplifying good sportsmanship. This year's event also included a traveling trophy for the overall school winner. Fruitland Park Elementary was this year's first place winner

#### Bicycle Give-away/ Food Drive

Thanks to the generosity of donors, the department was able to continue the Christmas Bicycle Giveaway program in 2011. Charitable giving enabled the department to purchase and give away 71 new bicycles to some of the area's most needy children and families. The 20 year old program has provided hundreds of bicycles to the underprivileged. It has grown from when police officers repaired and gave away abandoned and unclaimed bicycles to its current state of purchasing new ones. The hard work and charity of countless officers and citizens is what makes the program work, all done without taxpayer money. We recognize the role of law enforcement exceeds its traditional boundaries of protecting public safety; it also carries the responsibility and duty of being a good neighbor!



#### **Citizens on Patrol (COP)**

The COP unit is an integral part of the Community Services Section. They assist the section with everything from traffic control to fingerprinting children at community events. During 2011, the COP unit documented over 3,190 hours of time and service to the citizens of Leesburg. Considering there are only a handful of officers within this unit, it is extremely impressive that they were able to accumulate and donate so much of their time to the community. Without the support of the COP unit, we simply wouldn't be able to provide the current level of service which we provide. Their efforts are greatly appreciated by the division and department alike!



#### **Crossing Guards**

Another equally important entity within the Community Service Section is the Crossing Guard unit. They are a part-time unit tasked with the safety of Leesburg's most valuable asset, our children. Crossing guards can be seen working throughout the school year at Leesburg's busiest intersections, ensuring the safety of the children traveling to and from their respective school(s). The crossing guards take great pride in their positions and are truly dedicated to the safety of our children, and to the betterment of our community!

#### **Communications Section**

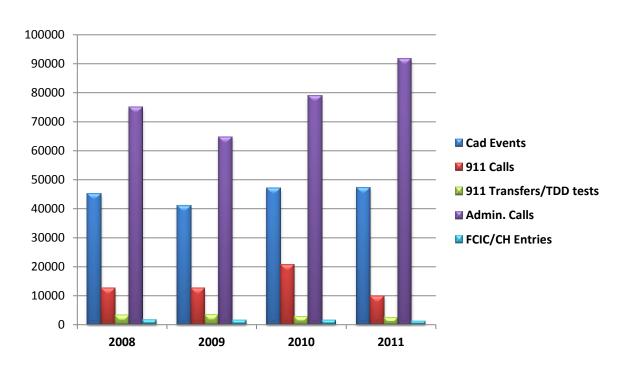


The Communications Section has experienced many technological changes throughout the years but the one constant is the need for fully qualified and capable people to pick up the phone and answer calls for service, many requiring a police officer to be dispatched. The section answered 104,343 telephone calls in 2011. Approximately 9,841 were 9-1-1 calls, 2,561 were transfers to EMS, 220 were TDD calls/test calls, and 91,721 were received on non-emergency and administrative lines. An additional 47,221 CAD events were logged. There were 801 hours of training and instruction accomplished during 2011. The section is a very important link to maintaining the department's high quality service.

#### **HISTORY**

The invention of the radio has, with the exception of the automobile, had the greatest impact on how public safety does business. Public safety began using the radio when only one way communication was possible. Police stations dispatched calls for service one way and expected the officers to "call in" from call boxes on street corners to confirm receipt of their jobs. The use of the radio and telephone in public safety work grew between the 1930s and 1950s. With this evolution of technology the public came to expect an immediate response when the police were called. Thus the phrase "calling the cops" was coined.

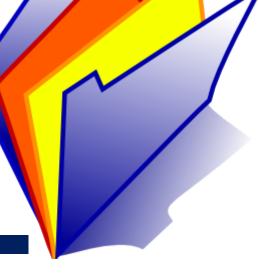
#### **Communications**



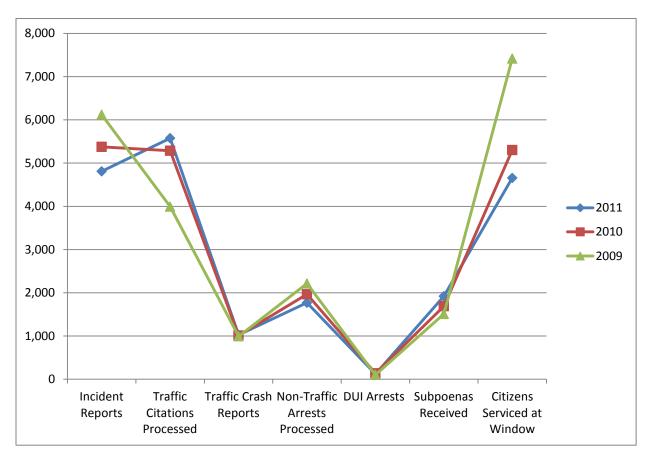
#### **Records Section**

The Records Section processed 4,809 incident reports, 1,028 traffic crash reports, 5,576 traffic tickets, 1,769 non-traffic arrests, and accepted 1,921 subpoenas for court appearances. Records logs indicate 4,656 citizens came into the lobby and were assisted by members of the Section. The records section also handles citizen's requests for finger printing.

The Records Section staff attended a total of 95.25 hours of training in 2011. The section is staffed with four full-time clerical assistants to service the public and police personnel.



#### **Records**



#### **Code Enforcement**



The Code Enforcement Section works diligently with property owners to bring unkept/abandoned properties into compliance with city codes. It is staffed with two sworn police officers. The section received 1,339 calls for service during the 2011 calendar year. Corrective action was taken to abate many violations and compliance was usually obtained. There were a total of 32 cases brought before the Code Enforcement Special Magistrate for public hearings.

Compliance was either achieved in these matters or a fine is/was accruing against

the violator. The section is not viewed as a mechanism for generating revenue but as a means of beautifying properties and attracting people to visit, live, open business, and raise families in the City of Leesburg.

During the year, there were 95 complaints and questions referred to outside agencies, requiring no further action by the department. Another 100 calls for information and/or suggestions regarding various situations were handled within the Code Enforcement Section requiring no report.

The section has continued its cost cutting efforts to reduce expenses associated with

each case processed. For the fifth consecutive year, we have seen persistent savings in operational expenses. Not only have our efforts saved time and money but also preserved and

strengthened community relationships.

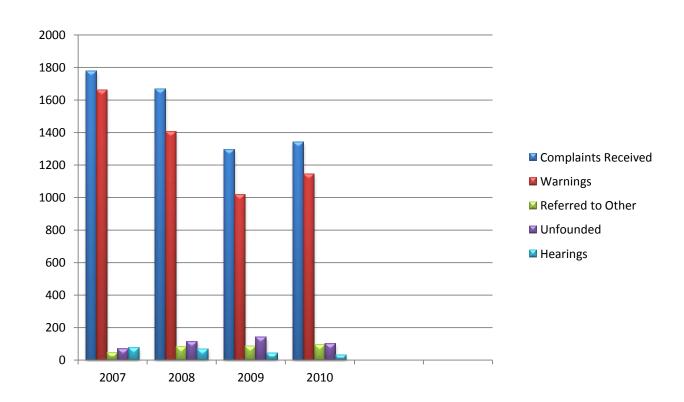


Athough some may express a different viewpoint, code enforcement is a very effective tool for law enforcement. Theoretically, monitoring and maintaining urban environments in a well-ordered condition prevents further vandalism as well as an escalation into more serious crime. Essentially, our goal is to fix the problem when it is small to prevent a snowball effect. This is one way we measure our success.



"Working with everyone to rid the city of blight as well as beautify communities."

#### **Code Enforcement**



# **Department Education and Training**

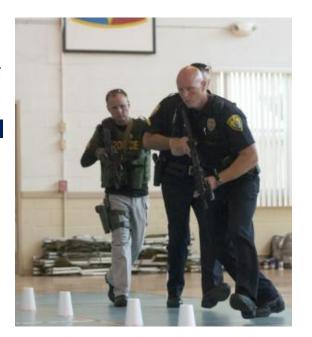
#### **Education**

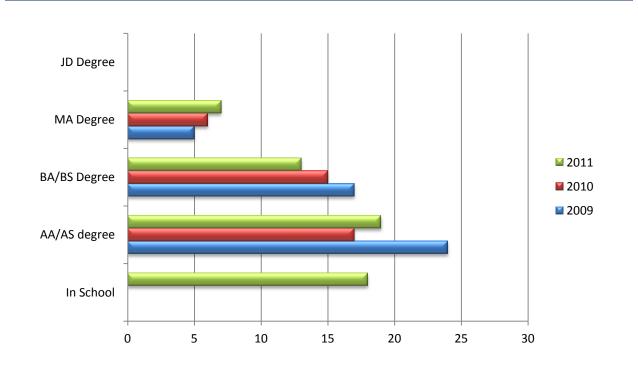
"Education and training consistently has been very important part of our organizational culture"

#### **Education and Training**

Some Impacts of College Educated Force:

- Better communication
- Write better reports
- Display clearer thinking
- More tolerant of Citizens
- Adapt better to organizational change
- Are less cynical
- Perform better in police training
- Are less likely to use deadly force
- Receive fewer citizen complaints
- Have fewer preventable accidents Rebecca L. Paynich, Ph.D.







# Police Code of Ethics

I will keep my private life unsullied as an example to all; maintain courageous calm in the face of danger, scorn, or ridicule; develop self-restraint; and be constantly mindful of the welfare or others. Honest in thought and deed in both my personal and official life, I will be exemplary in obeying the laws of the land and the regulations of my department.

Whatever I see or hear of a confidential nature or that is confided to me in my official capacity will be kept ever secret unless revelation is necessary in the performance of my duty.

I will never act officiously or permit personal feelings, prejudices, animosities or friendships to influence my decisions. With no compromise for crime and with relentless prosecution of criminals, I will enforce the law courteously and appropriately without fear or favor, malice or ill will, never employing unnecessary force or violence and never accepting gratuities.

I recognize the badge of my office as a symbol of public faith and I accept it as a public trust to be held so long as I am true to the ethics of the police service. I will constantly strive to achieve these objectives and ideals, dedicating myself before God to my chosen profession...law enforcement.